

# Lewis and Clark Chapter Master Naturalist Program



March 11, 2015  
6:00pm – 9:00pm  
IDGF Regional Office

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## Officers:

Vacant – Chair

Carol Ebbs – Treasurer

Karen Loeffelman – Secretary

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## Chapter Meeting Minutes

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### 6:00pm Welcome & Introductions

Program overview by Jen Bruns, IDFG Regional Conservation Educator. Jen passed out calendars of scheduled meetings and trainings for March and April. Any suggestions members have for additional presenters can be brought to her attention. Attendee introductions included name, where they heard of program, why they wanted to join, what they hoped to contribute, and what they hoped to gain.

Attendees present: Jen Bruns (Juliaetta); Nora & Gary Pearson (Clarkston); Barry Johnson (Potlatch); Steve Ford (Genesee); Karen Loeffelman (Moscow); Jeff Smith (Lewiston); Carol Ebbs (Clarkston); Steve Ullrich (Moscow); Dave Eberle (Clarkston); Heath Fuller (Orofino); Lorna Inglet (Orofino); Alice & Rod Campbell (Kendrick); Brittney Hauptert (Orofino); Greg Hodapp (Juliaetta); Tom Dechert (Clarkston); Jason Muhlenkamp (Moscow).

### 6:30pm Chapter Business

Discussion of how we want the Chapter to be structured. Are we a 501(c) non-profit organization? Or do we just need to keep Chapter monies below a certain level to be non-profit? What do we need to start a bank account? Carol Ebbs volunteered to visit Wells Fargo and Potlatch Credit Union with questions. They are two institutions with branches in all locations of attendees.

Officers for the Chapter were discussed. Karen Loeffelman volunteered to be Secretary, Carol Ebbs volunteered for the Treasurer position. Both nominations were approved unanimously after being seconded. The only other officer position would be the Chair. This position would be responsible for setting the agenda, organizing training/volunteer activities, and being available location-wise. Since there were attendees at the informational meeting that couldn't be present tonight, it was decided to withhold filling this position until the next meeting on March 24, 2015. In the meantime, Jen Bruns will initially schedule the training and volunteer activities. It was decided that it would be up to Carol and Karen to check with the suggested institutions for setting up the checking account, getting the EIN number, and having them as signatories for the account. They will research and report at the next meeting.

Enrollment forms were filled out and fees (\$50/person & \$80/couple) collected. The fees are not dues, but monies to be used for printing and distribution of class binders, pins, and certificates, as well as buying refreshments, paying speakers, etc. It was decided that members can turn in fees and forms next meeting as well, when all potential members will be present. Forms and checks were collected by Carol Ebbs, and Jen Bruns will secure them until the bank account is set up. Jen collected the Introduction sheets from all members. The sign-up list of members will be sent to Sarah Focht, IDFG State Coordinator. She will email usernames and passwords to members to be able to access the Master Naturalist website for our Chapter.

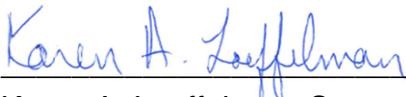
**7:00pm Education Session**

Presentation by Greg Hodapp, Hells Gate State Park Ranger, entitled ***Education and Interpretation in the REAL WORLD!!*** Q&A and discussion of material held during the presentation.

**9:00pm Wrap-up**

Our next Chapter meeting is scheduled for Tuesday, March 24<sup>th</sup> from 6-9pm at the IDFG Regional Office. We will meet at 6pm in the lobby and have the Education Session, ***Lewiston Wildlife Habitat Area Tour***, first, followed by the Business Meeting from 7-9pm.

Minutes submitted by:



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Karen A. Loeffelman, Secretary

03-11-2015