

Henry's Fork Chapter IMNs

Board Meeting Minutes for 7/12/16

Meeting was called to order at 10:17 AM by Karen Davidson, Pres. Board Members present were: Kathleen, Val, Cecilia, Nina, Kyle, Theresa, Nancy, and Karen. James Brower, Chapter Advisor, and Karen Duncan also attended.

Minutes from the Board Meeting on 6/8/16 were read and discussed. Motion was made by Val that the minutes be approved as written. It was seconded by Nina and carried unanimously. Kyle asked whether the minutes were being sent to the membership. Theresa will ask Bonnie if they can be put on the IMN website.

Kyle made a motion to approve the minutes from the General Meeting on 6/15/16 . It was seconded by Cecilia and carried unanimously.

Treasurers Report was presented by Nina. Cash on Hand at beginning of 6/1/16 was \$1,623.01. Expenses in the amount of \$128.24 and income (from the 2 new members) in the amount of \$170 resulted in \$1664.77 Cash on Hand as of 7/7/2017. Kyle asked the question as to how much of the Cash on Hand was designated for the Elizabeth Laden Scholarship Fund or for grants. It was later determined from the 9/11/15 Board Meeting Minutes that \$255 was designated for the Scholarship Fund. Nancy made the motion to approve the Treasurer's Report with the addition of this information. Motion carried.

Old Business

1. REPORTS FROM CLASS MONITORS -

2008: VAL REPORTED SOME INDIVIDUALS WERE NOT LOGGING THEIR HOURS. SHE SENT AN EMAIL TO THE CLASS OF 2008 TO REMIND THEM THAT HOURS NEEDED TO BE ENTERED BY 8/25/16 IF THEY WANTED TO GET THEIR PINS AT THE 8/27/16 MEETING.

2009: KATHLEEN REPORTED A SIMILAR SITUATION FOR 2009. SHE USED VAL'S EMAIL AS A MODEL AND SENT OUT ONE TO THE 2009 CLASS.

2010: KAREN REPORTED NO ISSUES 2012 AND 2013: KAREN (REPORTING FOR MARY). MOST WERE COMPLETING THEIR HOURS WITH THE EXCEPTION OF LINDA LOSTETTER AND MARIANNE BOWMAN. SHE ASKED IF ANYONE HAD HAD CONTACT WITH EITHER OF THEM.

2014 - 2016: NANCY REPORTED SHE HAS BEEN UNABLE TO ACCESS THE WEBSITE DUE TO COMPUTER ISSUES. SHE WAS CONCERNED THAT NEW MEMBER, JERRY, DID NOT SEEM TO BE VOLUNTEERING AND STATED SHE WOULD TRY TO BE OF ASSISTANCE.

KAREN REPORTED THAT SARA CAN PROVIDE MONTHLY REPORTS OF EACH IMNS' VOLUNTEER AND EDUCATION HOURS. THE BOARD AGREED THIS WOULD BE HELPFUL. KAREN WILL ASK SARA TO PROVIDE THESE BEGINNING 8/1/16.

2. NEW NAME TAGS: KYLE REPORTED THAT JIM'S TROPHY ROOM IN IDAHO FALLS HAS BOTH THE IDFG AND IMN LOGOS AND CAN DO THE NAME TAGS FOR \$7.50 EACH. THE MEMBERSHIP VOTED TO BUY THEIR OWN PINS DURING THE GENERAL MEETING LAST AUGUST. THERE WAS DISCUSSION ABOUT WHETHER TO INCLUDE IDFG/ LOGO AND/OR THE NAME OF OUR CHAPTER ON THE PIN. KYLE WILL ASK FOR JIM'S TROPHY TO MAKE UP A DIGITAL SCAN OF EACH OF THESE OPTIONS SO THE BOARD CAN REVIEW THEM AND MAKE A DECISION.

ONCE THE BOARD HAS DECIDED ON THE LAYOUT, AN EMAIL WILL BE SENT TO THE MEMBERS TO DETERMINE WHO WANTS A PIN. EACH MEMBER WILL PAY NINA WHO WILL WRITE A CHECK TO JIM'S TROPHY. THERE WILL BE A \$15.00 SET UP FEE IF WE MAKE CHANGES TO THE CURRENT DESIGN AND WILL TAKE ABOUT A WEEK TO MAKE THE PINS. IT IS THE BOARD'S INTENTION TO HAVE THE NAME TAGS BY 8/1/16.

ADDITIONALLY, MEMBERS MAY ORDER HATS FROM SCREEN GRAPHICS. NINA WILL INQUIRE IN ASHTON AS TO WHO CAN EMBROIDER THE IMN LOGO ON SHIRTS.

3. SUGGESTIONS FOR FUTURE SPRING MEETINGS: KAREN ASKED TO TABLE THIS ITEM TO THE NEXT MEETING BECAUSE SHE INTENDS TO MAKE A LIST OF ALL THE SUGGESTIONS ALREADY SUBMITTED TO USE AS A BASIS FOR DISCUSSION.

NINA ASKED ABOUT A PA SYSTEM. JAMES WILL BRING ONE TO THE NEXT SPRING MEETING AND PONDS HAS SAID THEY WILL MOVE US TO THE PIZZA PARLOR WHICH WILL BE A BETTER SETTING.

4. CONFIRMATION OF DATES/TIMES OF CLASSES: ALL CLASSES ARE CONFIRMED, HOWEVER THE WATERSHED CLASS WILL NEED A NEW LOCATION SINCE THE DATE WAS MOVED TO 8/3/16. CECILIA WILL CALL FLAT RANCH TO SEE IF THAT LOCATION IS AVAILABLE. KATHLEEN ASKED FOR FEEDBACK FROM THE BOARD AS TO THE IMPORTANCE OF SPENDING TIME IN THE FIELD DURING THE SAGEBRUSH ECOLOGY CLASS. IT WAS AGREED IT WAS IMPORTANT. KATHLEEN WILL DISCUSS WITH THE INSTRUCTOR. NINA WILL INQUIRE ABOUT TIME IN THE FIELD FOR THE NATIVE PLANTS CLASS. KIM TROTTER, FROM Y2Y, WILL ALSO PRESENT AT THE 8/16 CLASS ON THE WCS COLLISION STUDY CLASS.

5. MISCELLANEOUS ITEMS

A. SIGN-IN SHEETS: VAL WILL CONTINUE TO COLLECT THEM FROM PROCTORS. SHE NEEDS THE ONE FROM THE WATER STEWARD CLASS.

B/E. CREDIT FOR MOVIE AND SPRING MEETING: IT WAS AGREED MEMBERS CAN TAKE EITHER 2 HOURS VOLUNTEER OR EDUCATION CREDIT FOR THE SPRING MEETING. IF VOLUNTEER HOURS ARE USED IT SHOULD BE CHAPTER MAINTENANCE. JAMES INDICATED IDFG DID NOT DIFFERENTIATE BETWEEN CHAPTER MAINTENANCE AND IMN ADMIN. MEMBERS WHO ATTENDED THE SAFE WILDLIFE PASSAGES FILM AND DISCUSSION CAN GET 1.5 HOURS EDUCATION (PER JAMES) BECAUSE IT IS CONSIDERED TRAINING FOR OUR INTERFACE WITH THE COMMUNITY ON THIS ISSUE. JAMES ADDED THAT WHENEVER A FILM IS PART OF AN EDUCATIONAL PRESENTATION, IT CAN BE COUNTED AS CONTINUING EDUCATION.

C. REMAINING BOARD MEETINGS ARE 8/9 (KATHLEEN WILL BE UNABLE TO ATTEND) AND 9/6/16.

D. SEPTEMBER MEETING: KAREN WILL PREPARE AN AGENDA FOR THE BOARD MEETING. IT WAS AGREED AMONG THOSE PRESENT THAT SHE WILL LEAD THE MEETING TO FACILITATE THE TRANSITION TO THE NEW PRESIDENT. KAREN ASKED THAT THE BOARD MEMBERS BE THINKING AND DISCUSSING WHO WILL ASSUME THE ROLE OF PRESIDENT. KAREN STATED SHE WILL COMPOSE A LIST OF THE PRESIDENTS DUTIES AS SHE HAS EXPERIENCED IT.

New Business

1. James reported that they are working out the bugs on signup.com which is the new on line method of informing IMNs of volunteer opportunities and allowing them to sign up. He stated it is user friendly, but it does require an extra step for him. He reported it is useful for ongoing projects, but not one day opportunities. He reported it worked well for the creel survey, but less so for the fence project. He reported IDFG is currently involved in the live capture of beavers for relocation to sites where they are needed. IDFG can ask landowners for permission to do a live capture for relocation. He stated IMNs could inform IDFG if they were aware of any sites. James also reported that IDFG will be getting a new carnivore biologist, but he does not know who that will be at this time.

2. Election: Val is chairman of Nominating Committee; members are Penny Freppon, Dannye Hanrahan, Dalene Root, and Jim Kemp. Val reported that Penny, Karen Duncan, and Bonnie Altshuid have indicated that they are willing to serve on the Board. There will be 3 positions open since Karen Davidson, Kathleen, and Kyle's terms are ending. There was discussion as to whether either Kyle or Kathleen would be interested in serving another term to provide some continuity to the Board. It was decided that Kyle would be willing. Val has asked those interested in running to submit a short "bio". The Nominating Committee will have the slate to present to members by August 12. It was pointed out that there is a conflict of interest for Penny to be on the Nominating Committee and running for a Board position. Val will contact Penny to determine whether she wants to be on the Committee or a candidate. Karen reported an oversight in the revision of the chapter by-laws. It does not address the question of whether a Board member who is willing to take on the office of president after serving their 3 year term would be allowed to

assume that role without taking a year off from the Board. The Board agreed that would be an allowable exception to the by-laws as written.

3. TWC grant proposal Karen Duncan presented the proposal which she so graciously wrote asking for \$275.79 to purchase additional IDAH20 Water Steward testing equipment and supplies for the chapter. She asked for feedback regarding the proposal and amount requested. It was suggested she include a budget with the total amount requested. Karen asked if the proposal should ask for a flat amount (\$300). Nina stated she would ask questions of the TWC to clarify. Cecilia stated that the number of organizations asking for grants would affect the amount of the grants awarded. Karen reported that our chapter currently has 4 kits: one at Harriman, 2 at Flat Ranch, and 1 with Mary. Members can use the IMN calendar to check out the kits for 2 days at a time. Karen also reported she is monitoring Moose and Lucky Dog creeks with other IMNs. Nina and Nancy are monitoring Thurman and Kathleen and Anne Kinney are trying to coordinate with Damon to monitor Targhee. Kyle suggested that HFF might serve as a consult re specific sites on the creeks we are monitoring.

4. Chapter maintenance vs administration volunteer hours. Board meetings and other group activities associated with the the Board are considered Chapter maintenance while individual activities such as grant writing, monitoring hours would be considered administrative.

5. Volunteer hours for Board Members: Karen reported that there has been discussion with Sara, head of IMNs at state level, regarding the current limitation of 20 volunteer hours that Board members can use toward certification. Sara is aware board members spend a great deal more than 20 hours on Chapter Maintenance and admin activities and stated she would be willing to consider increasing the limit. Karen asked the Board to consider this idea.

6. General Meeting 8/27. There was discussion about whether to have a food committee. It was agreed to ask the general membership for volunteers. There was discussion about purchasing meat products, condiments, paper products, and buns and asking members and guests to pay \$5 as we did last year or to do pot luck. In the end, it was decided to let the food committee decide those issues. Karen will send out an email asking for committee volunteers. Additionally, it was decided to change the time from 5:00 to 5:30 PM. Kyle will do an evite. Motion was made by Kyle to adjourn the meeting at 12:17 PM. Nancy and Nina tied for seconding the motion. Motion carried.