

**Meeting Date:** Nov 17, 2016

**Agenda Item No. 17**

**Agenda Item:** Report About License Vendor  
Requirements

**Bureau Chief Approval:** \_\_\_\_\_

**Prepared by:** Michael Pearson, Chief, Bureau of Administration

**Background:**

During the July 2016 Commission meeting a request was made to be briefed on the requirements on selection and requirements of third party license vendors.

**Statutory Authority and/or Policy Issues:**

The Commission has established rules for the selection of vendors (IDAPA 13.01.20) and also for vendor operating, discontinuing, and suspension (IDAPA 13.01.19). These rules were established in March of 1997 in response to the conversion to the computerized license system for the 1996 calendar year.

**Public Involvement Process:**

N/A

**Staff Recommendation:**

N/A, update only.

**Suggested Motion:**

N/A